**Minutes**

**Admiralty Club Condominium**

**Workshop**

**Tuesday March 19th, 2024**

**Location of workshop: Admiralty Club Pelican Lounge**

 **3606 S Peninsula Dr**

 **Port Orange Fl 32127**

1. Call to order:
2. Roll Call: Mike Mikelic VP, Susan Miller Pres, , David Ahrend Treas, Robert Morcerf Sec, Wade Aylor.
3. Approval of prior minutes was accepted as motioned by Bob Morcerf and seconded by Wade Aylor.

The meeting began with an introduction of representatives from Sparkling Solutions which is a cleaning company that is under consideration by the Admiralty Board to contract with us for building cleaning services. Representative gave a presentation and answered questions from the board.

1. Staff Reports:

Maintenance:

1. Dave reviewed pool maintenance issues and discussed lighting replacements and thermometer not working correctly at the water heater. Door grates discussed and Dave will start working on painting them. Dave was also given a copy of our running “to do” so that he will be aware of the items we have been working on.

Laura reviewed accounts receivable, all HOA fees current.

 Reviewed accounts payable. City of Port Orange needs to be paid, Dryer repair discussed $900.00 to repair and $4000.00 to replace. Agreed that we will repair dryer.

Discussion regarding renewal of $50,000.00 Line of Credit at Seacoast Bank.

Motion to approve renewal of line of credit by Bob Morcerf and seconded by Sue Miller all present were in favor and the motion carried.

1. Old Business:

Insurance updates discussed. Sink hole contractor discussed, still waiting for the city to inspect.

1. New Business:

Parking issues discussed, Dave measured parking spaces, discussion ensued regarding oversize vehicles and the need for a definition of an RV and motor home. Possible change in by-laws may be required. Further research and discussion needed.

Sale of condominiums discussed, hold estopple letter until all requirement by the Admiralty Club are met.

10:55AM Wade Aylor made a motion to adjourn and was seconded by Dave Ahrend.