**Minutes**

**Admiralty Club Condominium**

**Workshop**

**Tuesday Staff Meeting 9:00AM**

**May 1st, 2024**

Call to order

Roll call: Sue Miller (phone) Mike Mikelic, Wade Aylor (zoom) David Ahrend (zoom), Lisa Wingert (Zoom), John Ryker, Bob Morcerf.

1. Approval of prior meeting’s minutes, motioned by Bob Morcerf and seconded by Mike Mikelic. The motion carried.
2. Staff Reports: Building Maintenance (Dave)

Dave discussed maintenance as related to outlets in the lobby, fire extinguisher boxes, checking emergency lights in the stairwell, finishing laundry room grates, awaiting new grates for the storage room. Still working on the lighting at the pool.

1. Accounts payable/receivables (Laura)

Payables: ABC Lock and Safe, Credit Card, Spectrum, WB Mason-Pay all.

Recieveables-current.

1. Old Business:

John.

Update on railings: Hiller Engineering called, and he will send visual inspection results to the insurance. Further discussion about the railings ensued.

Mike.

Reviewed washer status and pothole project.

1. New Business:

Reviewed funding of reserves and paving reserves.

Motion to adjourn made by Bob Morcerf and seconded by Sue Miller all in favor and the meeting was adjourned at 10:35AM

Post Meeting (board only)

A motion was made to re-issue a seventh-floor storage area in compliance with Admiralty Club bi-laws as per a request by the unit owners that were shown to be next on waiting list. Motioned by Lisa Wingert and seconded by Mike Mikelic all were in favor and Sue Miller abstained.