ADMIRALTY CLUB CONDOMINIUM

Tuesday Workshop Meeting

**November 12, 2024**

**At 9 am**

Location:      Admiralty Pelican Lounge

                         3606 Peninsula Dr

                         Port Orange Fl, 32127

1. CALL TO ORDER 9:Am

1. ROLL CALL
2. Here Mike, Dean, Tony Zoom John, Wade Excused Bob, Lisa.

1. APPROVAL OF PRIOR MINUTES

Tabled till next meeting

4.    STAFF REPORTS

1. Update Maintenance

Dave has repaired the walkways on the 3,4,6,8 floors, is currently working on the fire boxes. Asked to change the time on the pool light and clock. The Board complimented him on the job he did on the walkways.

1. Accounts Payables

 Laura added the city of PO water bill and Maddon Ace Hardware and Master electrics to the list of bills to be paid. Ok to pay all the bills and do the two reserves transfers of 10,234.00 that was missed from last year.

1. Accounts Receivables

Laura explained that only two units that have same owner has not paid Nov dues at this time. Give them a till the 15th to see if payment come in.

1. BOARD MEMBERS REPORT

The Board has picked the dates of dec 4th or 5th of Dec for the budget adoption meeting check with Bob and Lisa to see if the date work for them.

6.    OLD BUSINESS

1. Railing update ( John )

John and Mike had both talked to Joe Hiller about doing the railing project start in the spring after the storm repairs are done.

1. South Wall ( John/ Mike )

When John returns next week, he will help with finishing the south wall.

1. Drain Flush

Get some people together to finish stacks 1 through 7.

1. SIRS / Audit / Year End

John and Mike talked to Joe Hiller and he said that he should have the report done by the end of the first week in December.

1. Fine/Condo Docs ( Dean )

Dean has sent out copies to the board to look over and make any suggestions that they feel need to be addressed and ask that we put another form up to get five more people to help with the documents. He has talked to the new law firm and will be talking to them about the beneficiary form that is required to be filed by the end of the year.

1. Storage rental contract ( Dean )

Dean has a copy of the rental agreement he drew up and will make some changes before giving it to the attorney to review.

1. Board Notebook ( Tony/ Laura )

Still looking on the computer for more information to add to the note book.

7.    NEW BUSINESS

Mike explained that we had a person from the north property climb over the wires and use our grills. Mike talked to the owner, and he said that it would not happen again.

1. ADJOURNMENT

Motion was made mike 2nd by tony to adjourn the meeting. 9:46 am